

TYTHERINGTON PARISH COUNCIL

Minutes of a Parish Council Meeting held on Monday 8th January 2018
Public Open Forum – 7.30pm – 7.45 pm

Present: Cllr Longworth
Cllr Castell
Cllr Seve
G Brooks Clerk

01. 18 To receive apologies

Cllr Wrench

Cllr Longworth advised the meeting that Cllr Gregory had resigned from the Council due to family and work commitments. The PC would like to thank Cllr Gregory for all the work and advice he had given the Parish Council.

02. 18 To approve and sign the minutes of meeting held on the 30th November 2017

The minutes of the meeting held on the 30th November 2017 were signed as correct.

03.18 To Receive Declarations of Interest in Items on the Agenda & Dispensation Requests

Councillors should declare if they have any financial or personal interest in any matter to be discussed.

To discuss and comment on the following Planning Matters. Cllr Seve took the chair.

Cllr Longworth left this room whilst this application was being discussed.

PT17/4359/F | Erection of 3no detached dwellings with access parking and associated works. | The Old Vicarage Stowell Hill Road Tytherington Wotton Under Edge South Gloucestershire GL12 8UH. This planning application is on the Circulated Schedule for 5th January and the clerk was asked to contact Cllr Lewis and ask her to call it in.

Cllr Longworth returned to the meeting.

PT17/5808/F The Copse West Street Tytherington Wotton Under Edge South

Gloucestershire Demolition of existing detached garages and erection of 1 no. dwelling and associated works (resubmission). Tytherington Parish Council has not changed its stance on this application and once again object as the site is not desirable as the locality is above saturation level. The proposed property is very close to the road which does not have a restricted speed limit and the surface of the road is in a terrible condition. The planning application is also not in keeping with the houses surrounding the plot. Cllrs asked the clerk to ask the Ward Councillor to call in this application.

Cllrs noted the of decision letter for PT17/4446/F Baden Hill Farm Baden Hill Tytherington Wotton under Edge South Gloucestershire Conversion of agricultural barn to form 1no. residential dwelling and associated works. Refusal

Cllrs noted the decision letter for PT17/2098/LB Pendicks Farm Stidcot Lane Tytherington South Gloucestershire GL12 8QD Demolition of existing single storey annexe and erection of single storey side and rear extension with associated alterations. Approve with conditions.

Cllrs noted **of decision letter for PT17/2097/F** Pendicks Farm Stidcot Lane Tytherington South Gloucestershire GL12 8QD Demolition of existing single storey annexe and erection of single storey side and rear extension to form additional living accommodation Approve with conditions.

Cllrs noted decision letter for PT17/5245/F | Erection of single storey rear extension to form additional living accommodation | Beechmount Duck Street Tytherington Wotton Under Edge South Gloucestershire GL12 8QB **Approve with conditions.**

PT17/5815/F Millards Itchington Road Tytherington Bristol South Gloucestershire BS35 3TQ Erection of side/rear extensions to facilitate orangey and utility, to form additional living accommodation. Erection of front porch, erection of detached Summer House and erection of detached car port.

Cllrs noted the decision letter of PT16/6745/O Castle Quarry West Street Tytherington South Gloucestershire GL12 8UQ Demolition of existing building and erection of 3no dwellings (outline) with access, layout and scale to be determined. All other matters reserved. Approve with conditions.

05.18 To discuss possible working relationship with the developers who have recently been granted permission to build in Tytherington.

The clerk was asked to contact the developers of the Duck Street site and TAG to see whether a steering group could be formed. TAG had presented an extremely good case for objecting to the planning application which was both passionate and professional. In public participation it was mentioned by a resident of The Orchard that the land in the south east corner of the land should be reduced in height behind 7 and 8. The clerk had also been advised that the pumping station situated by Stidcot Lane was overflowing and although she had advised Wessex Water so far nothing had been done to rectify it. The clerk was asked to contact Wessex Water and express the PC's concern.

06.18 To receive a Police Report

No report

07.18 To receive report from Cllr Lewis South Glos Ward Councillor

No report

08.18 To receive a report from the Trustees of Tytherington Recreation Ground

The Hardwicke Field warden and Cllr Seve met with TCV and the OVO Energy team and did some fantastic work on the Hardwicke Field SNCI. The PC thanked the Hardwicke Field warden for all his hard work since he had taken over the task.

The extension work to the pavilion had also been completed on the Hardwicke Field and was now open to hire by Tytherington residents. Photographs and a booking form would be added to the web site in due course.

09.18 Finance

Cllrs agreed to pay the following invoices and to note the credits and direct debits

1638	St James' Church	Xmas Tree Donation	60.00		
1639	Creative Play	1st Installment of Jubilee Field	5,208.00		
1640	Avon Displays	Warning Signs for Jubilee Field	36.00		
1641	Creative Play	2nd Installment of Jubilee Field	5,208.00		
DD	G Brooks	Salary December	274.83		
1642	TCV	Hardwicke Field Benches	241.22		
1643	Goldingham Contracts	Pest Control	73.80		
		Extra Insurance for Play Equipment	100.98		
1644	Zurich Insurance	& Pav Ext			
1645	HMRC	Clerk's Tax	75.40		

1646	R Jenkins	Telephone Kiosk Expenses	43.05		
1647	South Glos Council	Dog Bins	211.07		
	Cr Wayleaves	Rent	12.68		

Current A/c Balance £17,622.27 Reserve A/c £16,764.28

Earmarked Funding £3,000 Jubilee Field Play Equipment £6,000 Village Store

10.18 To note budget sent to Councillors and discuss if necessary

Cllrs noted the budget

11.18 The clerk advised that PKF Littlejohn would be the new External Auditor and the clerk was asked to contact Di Creevy and ask whether she was still available as the PC's internal auditor.

12.18 To discuss meeting with Chris Giles re EOI in respect of S106 Lime Kiln monies

Cllr Castell will be meeting with Chris Giles on Wednesday 10th January.

13.18 To discuss and approve the 2018/19 Parish Budget and Precept

The clerk had submitted a budget for 2018/19 which was discussed at length. It was pointed out that at present the PC was running at a deficit budget and it was felt that the Parish was being asked to pay for more and more facilities by South Glos Council. The PC could not rely on the increase in precept from the new houses expected by the planning applications approved recently so it was unanimously agreed to put the precept up by 8%. This amounted to a £6.46 per year increase per band D household. The clerk was authorised to complete the relevant Form S41.

14.18 Update on completed upgrade of the Jubilee Field play equipment

The new equipment in the Jubilee Field had been received extremely well by the local children and it was in great use. Some rubber matting still needed to be laid down in the field. The clerk advised that the Jubilee Field warden had not completed the monthly equipment check for some time and it was essential that this was done for Health and Safety reasons. The clerk would write to the warden to ask whether he was intending to carry on with the monthly check. Cllr Seve was thanked for all his hard work in completing this project.

15.18 To agree increase in Asset Register to cover the increase in the value of the play equipment in the Jubilee Field and the extension to the pavilion and agree to increase in Insurance Premium to cover these two items.

The Asset Register was approved and will be put on the web site. Cllrs also agreed to the increase in Insurance premiums to cover the increased play equipment in the Jubilee Field and also the increase in value of the pavilion. Cllrs gave permission for the May Day Committee to allow dogs in the Jubilee Field on the day of the May Day fair.

16.18 To discuss GDPR requirements

Cllrs agreed to the cost of the clerk attending a course on the new GDPR requirements. Cllr Longworth thought that the PC would just have to prove good practice in respect of the new regulations.

17.18 To discuss the formation of a Neighbourhood Plan

Discussion took place as to the worth of a Neighbourhood Plan and the clerk was asked to write to TAG to gauge their thoughts on the matter.

18.18 To discuss the Provisional Local Government Finance Settlement for 2018/19
Cllrs noted the Provisional Local Government Finance Settlement for 2018/19

19.18 To discuss speed and volume of traffic along Itchington Road
Cllr Castell had sent photographs to Cllr Lewis just before Xmas but advised that he had not heard from Cllr Lewis since, but would be pursuing the matter further.

20.18 To appoint the grasscutter for 2018 and possibly extend contact for a further 2 years
The clerk was asked to take up the references and also ask for further details on pricing, equipment etc. It was decided to appoint for one year only.

21.18 To decide on a date for the annual Village Spring Clean.
Annual Spring Clean would be held on Saturday 21st April between 10 and 12 noon.

22.18 To discuss possible work for Leyhill Working Party
Would be decided later on in the year.

23.18 To note or respond to the West of England Joint Spatial Plan (JSP) Update
October 2017 – Consultation period runs from 22nd November 2017 until 10th January 2018
Cllrs noted the Consultation

24.18 To note or respond to the National Policy Statement (NPS) relating to the development of nuclear new build power stations (NNB). As you will also be aware the existing NPS (EN-6) nominates a site adjacent to the existing nuclear power station at Oldbury on Severn as being potentially suitable for a NNB power station.
Cllrs noted the National Policy Statement (NPS). The clerk would follow up when a Cllr is not now invited to the Steering Group on this subject.

25.18 To consider risk assessment for 2018
Cllrs accepted the risk assessment for 2018 but would return to update later on in the year.

26.18. To discuss use of telephone kiosk now that it has been refurbished.
There were no innovative ideas on the use of the telephone kiosk.

There being no further business the meeting closed at 8.55 pm.