

TYTHERINGTON PARISH COUNCIL

Minutes of a Parish Council meeting held on Wednesday 28th March 2018

in the Baptist Church Schoolroom

Present: Cllr Longworth
Cllr Wrench
Cllr Castell
Gill Brooks (Clerk)

51.18 To receive apologies

Cllr Seve
Cllr Lewis

52.18 To approve and sign the minutes of meeting held on the 19th February 2018

The minutes of the meeting held on the 19th February were signed as correct.

**53.18 To Receive Declarations of Interest in Items on the Agenda & Dispensation Requests
Councillors should declare if they have any financial or personal interest in any matter to be discussed.** There were none.

54.18 To appoint a new councillor

Neil Emerson had shown an interest in becoming a Councillor for Tytherington Parish and was duly elected.

55.18 To sign Declaration of Office

Cllr Emerson duly signed the Declaration of Office

56.18 To discuss and comment on the following Planning Matters

To note the decision on PT17/5815/F Millards, Itchington Road **Refused**
Cllrs duly noted the decision on PT17/5815/F

57.18 To acknowledge any Planning Applications received after the agenda had been published

There were none.

58.17 To discuss possible working relationship with the developers who have recently been granted permission to build in Tytherington and Wessex Water's plans re sewage etc.

The clerk advised that she had formed a good working relationship with Liam Rinn of Cotswold Homes who was answering any queries that residents had about the new development. He confirmed that neighbouring properties would be advised when work would commence on the new development and he would make sure that no lorries entered the site via Itchington Road. She had also spoken to Wessex Water who had advised that they had commented on the Planning Application concerning the sewage waste.

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59.18 To receive a Police Report

No report.

59.18 To receive report from Cllr Lewis South Glos Ward Councillor

No report.

60.18 To receive a report from the Trustees of Tytherington Recreation Ground

Trustees were taking advice in respect of the sale of a piece of land next to the Woodside Bungalow.

Cllr Longworth advised that the PC were looking at an alternative option to manage the Hardwicke Field Trust to avoid conflicts of interest with the Parish Councillors. A consultation document would be sent to all Parish households in the next few weeks, if the Trustees decided to proceed, and there would also be information available at the May Day Fair.

61.18 To receive a report on the installation of broadband in Itchington

The clerk advised that the delay was because Openreach were waiting for a wayleaves order to be signed.

62.18 To agree to pay the following invoices and to note the credits and direct debits

	DD	Water2Business	Water Pavilion	
26/03/18	1652	HMRC	Clerk's Tax February/March	150.80
26/03/18	1653	Savills	Peppercorn Rent Jubilee Field and Coronation Gardens	24.00
26/03/18	1654	ICUK	Domain Hosting and Renewal	66.00
26/03/18	1655	G Brooks	Expenses	40.55
26/03/18	1655	Goldingham Contracts	Pest Control	73.80
26/03/18	1656	ALCA	Annual Subscription	123.97
26/03/18	DD	PWL Board Loan	Village Hall Loan	540.00
28/03/18	DD	G Brooks	Salary March	274.83
28/03/18	Cr	Tytherington Rocks	Utilities Refund	696.10
28/03/18	1657	South Glos Council	Dog Bins	

Current A/c Balance £19177.25 Reserve A/c £16,765.81 Earmarked Funding £4320 Jubilee Field Play Equipment £6,000 Village Store Community Benefit Excess £1363.04 Repayment of Mower Loan £2200. The clerk was awarded a £200 pa rise.

63.18 To note budget sent to Councillors and discuss if necessary

The clerk advised that the Council had run a deficit budget for 2017/18. Cllr Seve had checked the last quarter of payments and receipts and had nothing to report.

64.18 To discuss Cllr Castell's EOI approval and sign financial agreement.

Cllr Castell was thanked for all his hard work in putting together the EOI's in respect of the S106 money available to the Parish. A Finance Agreement had been sent to the Parish for signature and it was suggested the PC list the milestones as each individual project as per

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the schedule all with the same end date of 31st December to be completed by volunteers or some by professionals.

The Payment schedule suggested applying for 2 equal payments to be paid into the dedicated account in May and September.

Breakdown of Funding - List individual projects showing estimated costs and projected claims be the same, they can be monitored and make any adjustments if required

Q: Does the PC have adequate insurance to cover public liability and employers liability.

The Clerk replied that we do have public liability insurance but she has to be advised of the number of people working, the date and time of working so that she can advise Zurich.

After debating these issues the Agreement was not signed.

65.18 To discuss SG Local Plan – Local Green Spaces

Cllr Longworth had attended the SG Local Plan meeting and advised that 35 areas had been put forward for non-strategic growth. No information was given as to whether these areas should be inside or outside the Green Belt or cover both areas, but were not given any pointers as to how we could respond constructively to the consultation.

In the meantime many parishes are facing speculative planning applications and appeals, which if they are successful will be in place before this plan is adopted, and where in most cases, the parish has no input. Consequently the response to the consultation counts for little.

The closing date for the consultation is the end of April, so perhaps, if the parishes support the idea, someone can attend a future to discuss the Local Plan in more detail; provide further information on the infrastructure and support plans and explain in practical terms how they would support a Neighbourhood Plan or similar?

66.18 To discuss GDPR requirements

The clerk had sent out to all email addresses that she held, advising of the new regulations and asking whether the recipient would like to be informed of any information regarding the Parish. Only 50% of people responded and she had therefore taken off all email addresses where there had been no response. The Clerk would have permission letters for signature at the Annual Parish meeting.

67.18 To discuss the formation of a Neighbourhood Plan

The clerk had been in touch with the Chair of TAG to discuss the formation of a Neighbourhood Plan but at the present time there was not a lot of interest as a Plan was very expensive and no one was sure whether it held any weight with all the new Plans at present being presented to residents of South Glos.

66.18 To note Local Tax Support Grant

Cllrs noted the Local Tax Support Grant

67.18 To discuss speed and volume of traffic along Itchington Road

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Cllrs felt that they had gone as far as they can on the issue of speed and volume of traffic along Itchington Road. It was felt that residents should keep sending photographic evidence into South Glos but it would be taken off the agenda.

68.18 To discuss annual Spring Clean to be held on 21st April.

Equipment had been ordered and rubbish collection agreed with South Glos. Work would begin at 10 am on the 21st April.

69.18 To discuss possible work for Leyhill Working Party

Hardwicke Field Access: Clear sludge from Woodlands Road and adjoining surface drain. This is the section immediately south of the Barmersland Farm / Recreation Ground fork.

Hardwicke Field Access: Improve access from Woodlands Road to Paths 2 and 3 (i.e. to the base of the zig-zags paths, see maps) by cutting perhaps 4 steps into the bank beside the road? Path 2 was reopened last December by the OVO Energy team and seems now to be in use again by residents, but the step-up from Woodlands road is a little awkward.

Coronation Gardens: Prepare the bases for the proposed new Coronation Gardens benches, and perhaps install the benches.

Open Spaces: Path (rough track) improvements within our commons? There are for example some awkward steep sections of path within Tytherington Hill woods that might benefit from a few steps.

Coronation Gardens: Cut back overgrowth at back of Coronation gardens to increase space and light.

70.18 To discuss South Gloucestershire in the First World War Project

Information sent to Tytherington Roots and British Legion.

71.18 To discuss responses from Thornbury Museum and the MShed re Daphne

Responses had been received from Thornbury Museum and MShed which were not wholly supportive of the venture. The Chair was very keen to see Daphne sited in Tytherington but was advised that all the PC had been asked to do was to support Tytherington Roots application which is what had been done.

72.18 To note response in respect of a Community Orchard and Owl Nest Boxes

There had been a huge response to the trees and owl nest boxes, so much so that the organiser was going to try and find more funding.

73.18 To discuss response from SGC re change of road name

Following consultation with SGC they had replied that they checked several sources including with the Council's highway records section. The 'street gazetteer' lines confirm the road is correctly named. Huw Johnson to follow this up.

74.18 Correspondence

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The Cllr Longworth advised that a group of residents wished to put planters etc on the grass verges on the entrance and exit of the village, together with wild flowers bed etc. scattered around the Parish. They would be applying for some funding from the Parish. Cllr Longworth also advised that the Village Hall committee were looking for new members to join the committee.

75.18 To discuss damage to telephone kiosk which was recently refurbished.

The clerk had contacted Stagecoach's insurance company in respect of the damage to the telephone kiosk but was advised that the driver denies striking the kiosk the CCTV was not working on the bus that day.

There being no further business the meeting closed at 9.26 pm